

HARROW BUSH NURSING CENTRE POLICIES	Governance	
	Corporate Governance Policy	
Endorsed by: Committee of Management	Date: 17 th September 2018	Next review: September 2021

POLICY STATEMENT

The Harrow Bush Nursing Centre Committee of Management members take ultimate responsibility for the governance of their organisation. The Committee of Management aims to be well versed in the concepts and practices of corporate governance, which is recognised as a responsibility of governing bodies in determining the 'who, what, where and why', and is distinguished from responsibility for management and service delivery in the day to day operations.

DEFINITIONS

HBNC	Harrow Bush Nursing Centre
CoM	Committee of Management
Governing Body	HBNC Committee of Management

APPLICATION OF POLICY

Corporate governance is the activity undertaken by HBNC Committee of Management as the governing body, of formulating strategy, setting policy, delegating responsibility, overseeing management, and ensuring that appropriate risk management and accountability arrangements are in place throughout the organisation.

The governing body derives its authority to conduct the business of the Harrow Bush Nursing Centre from the enabling legislation and the HBNC Constitution. The Committee of Management 'governs' the organisation by establishing a 'governance system', elements of which are implemented by the Committee itself, sub committees delegated by the governing body, management and the workforce at all levels of the organisation.

As part of its governance system, the governing body:

- Acts ethically, models correct values and requires management to demonstrate appropriate values
- Sets and owns the strategy, vision, values, policies and code of conduct framework
- Plans for succession
- Sets performance expectations
- Endorses and monitors budgets, ensures financial solvency and approves major financial and organisational decisions
- Reviews and leads compliance and thus ethical practice
- Delegates responsibility for operating the organisation to the Centre Manager, who, in turn, delegates specific responsibilities to members of the workforce
- Reviews and monitors performance of the control framework to ensure that major risks are identified and managed and that there is a focus on continuous quality improvement
- Communicates with, and is accountable to, internal and external stakeholders.
- Evaluates and ensures its own effectiveness

LEGISLATION

[Associations Incorporation Reform Act 2012](#)

REFERENCES

[Consumer Affairs Victoria](#)

[Australian Institute of Company Directors](#)

[Governance Evaluator](#)

[National Safety and Quality Health Service Standards \(Second Edition\)](#)

[National Model Clinical Governance Framework](#)

RELATED DOCUMENTS

HBNC Constitution 2013

What is the difference between governance and management Fact Sheet

OUTCOME STANDARDS

To ensure the Harrow Bush Nursing Centre Committee of Management as the governing body take ultimate responsibility for the governance of their organisation.